

TOWN OF UPTON AGENDA
FOR REGULAR COUNCIL MEETING
July 14, 2026

1. **CALL TO ORDER**-7:00 p.m., PLEDGE OF ALLEGIANCE
2. **APPROVAL OF CONSENT ITEMS** (regular business items that occur at each meeting):
 - A. Minutes of the June 9, 2026 regular meeting as published.
 - B. Claims for July to date.
 - C. Claims paid in June (utility payments, payroll, approved grant expenses, EOY expenditures)
(ask if the Council would like anything removed from the Consent Agenda, motion/second for action-no discussion, one motion will suffice for all items)
 - D. Claim(s) from the Upton CoOp & Weston County Gazette (Councilman J Watt & Mayor N Trandahl recused)
3. **PUBLIC REPORTS/COMMENTS**
 - A. Junk Ordinance-Steve Strong
 - B. Golf Course Update
 - C. Weston County Gazette
4. **UNFINISHED BUSINESS**
 - A. Other
5. **NEW BUSINESS**
 - A. Consideration of Resolution No 9, 2026- Vacation of the Alleys in Blocks 1,2,3 & 4 in the Minter Addition
(motion/second to open discussion, ask for staff input, call for action)
 - B. Consideration of Resolution No 10, 2026- Vacation of a portion of Fourth Street in Block 48 of the Sawmill Addition
(motion/second to open discussion, ask for staff input, call for action)
 - C. Consideration of an agreement with Visionary for equipment affixed to the water tank in the industrial park for a term of two years beginning July 1, 2026. This agreement would include a 90-day period of notice to terminate the agreement before renewal of another two-year term
(motion/second to open for discussion, ask for staff input, call for action)
 - D. Consideration to appoint Brittany Trandahl to the Weston County Travel Commission for a term from July 1, 2026, through June 30, 2028.
(motion/second to open discussion, ask for staff input, call for action)
 - E. Consideration of a malt beverage permit requested by Oddette, Inc., dba Cowboy Bar to host a beer garden for a benefit event to be held on Saturday, July 25, 2026.
(recommendation from staff is a denial for this permit due to outstanding license violations; motion/second to open for discussion, ask for staff input, call for action)
 - F. Discussion only-PD request for a change to standard benefits offered by the Town of Upton
(this is a discussion item only for this meeting)
 - G. Consideration to adopt the updated Upton Municipal Court Bond Schedule.
(motion/second to open for discussion, ask for staff input, call for action)
 - H. Consideration to solicit bids for the 1992 Chevrolet 3500 Rescue 2 VIN 1GBJK34N8NE196791 with a minimum bid of \$5,000.00.
(motion/second to open for discussion, ask for staff input, call for action)
 - I. Consideration of a corrected Budget Amendment in the following particulars:
 - a. Increase the General Fund Budget by \$46,428.00 by budgeting \$44,928.00 from General Fund Cash Reserves and \$1,500.00 from the Rodeo Arena Reserve. The funds will be used for cost overruns to include:
 - i. Replacement of the A/C unit at City Hall in the amount of \$7,300.00
 - ii. Office Supplies for the Court in the amount of \$180.00
 - iii. Dues and fees for the Court in the amount of \$130.00
 - iv. Vehicle maintenance & repairs for the Police Department for upfitting and repairs needed for U2 in the amount of \$19,500.00
 - v. Software fees for the Police Department for LinkTech cybersecurity in the amount of \$8,500.00
 - vi. Ambulance supplies for the Upton Volunteer Fire Department in the amount of \$8,500.00
 - vii. Maintenance & repair costs for the Upton Senior Housing building, which have been properly reimbursed, in the amount of \$818.00
 - viii. Rodeo Arena Expense for a disbursement of funds, which belong wholly to the Upton Arena Club where the Town of Upton acts as a fiduciary, in the amount of \$1,500.00

This matter was originally considered and acted upon by the Town Council of Upton at 7:15 p.m. during a hearing at the regular meeting on June 9, 2026, however, math errors were discovered when posting the amendment in the accounting system. Those errors were:

WYLITE Energy Grant Funds in the amount of \$4,904.00, that had already been adopted in a budget amendment in October 2025; and the Rodeo Arena Expense was not

properly allocated from the special reserve for that expense. The total on the previous amendment was \$48,432.00 to come from General Fund Cash Reserves with \$4,904 from grant funding.

(motion/second to open for discussion, ask for staff input, call for action)

- J. Consideration to hold a budget amendment hearing in the following particulars:
- a. Increase the General Fund budget by \$61,190.00 by budgeting \$47,948.00 from General Fund Cash Reserves and \$13,242.00 from grant funds awarded by Wyoming Homeland Security. The funds will be used for:
 - i. Charges for services-Municipal Judge- in excess of budget in the amount of \$520.00.
 - ii. Grant expenses for equipment in the amount of \$13,242.00.
 - iii. Street repair and maintenance expenses in excess of budget in the amount of \$22,298.00.
 - iv. Salaries in excess of budget in the amount of \$116.00.
 - v. Maintenance & repairs-irrigation for the Golf Course for the local portion of the pumphouse replacement project, that have been wholly reimbursed by the Upton Golf Association in the amount of \$24,270.00.
 - vi. Electric utility expenses at the Golf Course in excess of budget in the amount of \$244.00.
 - vii. Legal advertising required for the Pumphouse project, in excess of budget in the amount of \$214.00.
 - viii. Legal fees related to a contract at the golf course in excess of budget in the amount of \$120.00.
 - ix. Salaries expense for the Golf Course in excess of budget in the amount of \$83.00.
 - x. Salaries expense for the Upton Municipal Gun Club in excess of budget in the amount of \$83.00.

This matter will be considered and acted upon by the Town Council of Upton, Wyoming at approximately 7:10 p.m. during the regular meeting on Tuesday, August 11, 2026.

(motion/second to open discussion, ask for staff input, call for action)

- K. Policy
- a. None at this time
- L. Other

6. REPORTS

- A. Chief of Police
- B. Fire Chief
- C. Superintendent-Executive Session under WS 16-4-405(a)(iii)- On matters concerning litigation to which the governing body is a party or proposed litigation to which the governing body may be a party
- D. Clerk-Treasurer
- E. City Attorney
- F. Council
- G. Mayor

7. ADJOURNMENT